




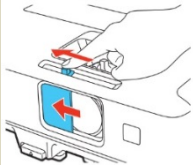
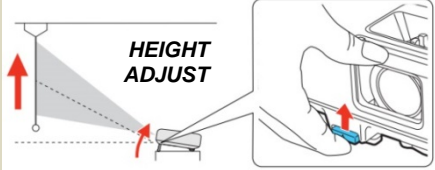
## Campus Center and Dining Center Epson Projection Cart Directions

- 1**

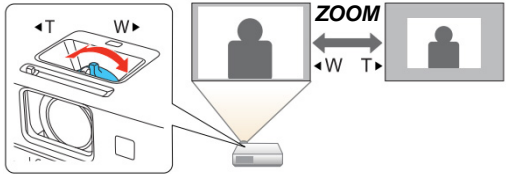
  - Plug the cart's retractable power cord/plug, found on the lower section of the cart, into an electric outlet.
  - Place your laptop on top of the cart.
- 2**

  - Connect either the VGA or HDMI computer video cable, located on the top of the cart, to your laptop's video output port.
  - Have a Mac with no HDMI jack? A Mac mini-display port to VGA adapter dongle is attached to the end of the VGA cable.
  - Need sound? When using the VGA cable, connect the sound cable plug (attached to the VGA cable) to your laptop's headphone jack (See step #7.) The HDMI cable requires no additional connection for sound.
- 3**

  - **POWER:** Turn on the projector by pressing the POWER button on the projector's control panel ONCE.
  - **Wait:** It takes about 20 seconds for the lamp to warm up.
  - Press the "SOURCE SEARCH" button to select the proper input for the cable connected to your laptop: Either the "Computer 1" input (for the VGA cable) or the "HDMI" input (for the HDMI cable.)
- 4**

  - Make sure the projector's LENS COVER is open.

  - Adjust the height of the projected image with the height adjustment lever at the front bottom of the projector.
- 5**

  - Power on or wake up your laptop. The image should appear on the projector.
  - No Image? Press the "SOURCE SEARCH" button to make sure the projector input is either on the "Computer 1" input (for the VGA cable) or "HDMI" input (for the HDMI cable.)
  - Still no image? You may have to adjust your laptop's video settings to get the image onto the projector. Use your laptop's Display Settings menu to "arrange the monitors", turn on video mirroring, or to "duplicate" the display.
- 6**

  - Adjust the picture size to fit the projection screen with the ZOOM lever on the top of the lens.
  - Adjust the FOCUS with the FOCUS lever on the top of the lens.
  - Adjust an unsquare image with the UP and DOWN arrow keys on the control pad.
- 7**

  - **AUDIO VOLUME:** For VGA: Connect the audio cable to your laptop's headphone jack. Adjust the volume in 3 locations: With your laptop's volume controls; pressing the volume controls on the projector's control pad; and/or with the volume knob on the cart's speaker. No sound with HDMI? You may have to set the audio output settings to "HDMI" in your laptop's audio/sound settings menu.
- 8**

  - If you'd rather have your laptop on a distant table, the VGA and HDMI computer video cables can be extended by unfastening the Velcro loop on the excess coiled cable, located under the top shelf and below the cable grommet on top of the cart. Please recoil and velcro the cable when done.
- 9**

  - **DO NOT FORGET TO TURN OFF THE PROJECTOR WHEN YOU ARE DONE!**
  - To turn off: Press the POWER button on the top control panel. A "Power Off?" message will appear on the screen. Press the POWER button a second time to turn off the projector.

Need help? Please call the IITS ProDesk at 610-896-1480 during business hours

